



## **NOTIFICATION OF COUNCILLOR'S OR CO-OPTED MEMBER'S INTERESTS**

You must use this form to provide details of your Registerable Interests.

Registerable Interests include both your financial interests and the financial interests of your spouse, civil partner or a person you are living with as if they were with your spouse or civil partner.

Note: You do not have to separately identify which are your interests and which are your partner's.

You are strongly advised to keep your register of interests up to date. Failure to do so may result in a criminal conviction.

### **Interests to be Registered on Taking Office**

You must provide us with details of all your Registerable Interests within 28 days of becoming a member of the Council. If anything changes you must provide updated details within 28 days.

### **Registerable Interests Disclosed at Meetings**

Where you declare any unregistered interest at a meeting, you must update your registration form within 28 days of the meeting.

### **Sensitive Interests**

Registerable Interests that are included on the register of interests will be publicly available.

Where you are concerned that the disclosure of an interest would lead to you or a person connected with you being subject to violence or intimidation, you may request the Monitoring Officer to agree that the interest is a "sensitive interest".

The Monitoring Officer can exclude the detail of the interest from the Council's publicly available version of the register.

I, Edward Litchfield a member of Newark & Sherwood District Council **GIVE NOTICE** that I/my partner have the following Registerable Interests:

Please provide details of you/your partner's Registerable Interests in the boxes provided and state "none" where appropriate

1. Details of employment, office, trade, profession or vocation carried out by me and/or by my spouse or civil partner for profit or gain.

**Example:**

Employer: Center Parcs  
Job Title: Marketing Manager

Employer: Boots plc  
Job Title: Pharmacist

In the example above, the last entry relates to the Councillor's spouse, but there is no need to explain this on the form.

Nice UK Ltd  
Automation House  
Hamilton Road  
Sutton in Ashfield  
NG17 5LD

2. Any payment or provision of any other financial benefit (other than from the council) made to me during the previous 12-month period for expenses incurred by me in carrying out my duties as a councillor, or towards my election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

**Example:**

Sherwood ..... Party Association

None

3. Description of any contract for goods, services or works made between the Council and myself and/or my spouse or civil partner or a firm, company or other body in which I and/or my spouse or civil partner has a beneficial interest and which has not been fully discharged.

**Example:**

*Contract for providing cleaning services at Gladstone House, between NSDC and Housemaid Cleaning Company*

Click or tap here to enter text.

4. Address or other description of any land in the Council's area in which I and/or my spouse or civil partner has a beneficial interest. This includes your home if you own it or rent it, and any other property which you own in the Council's area.

**Example:**

*1 Smith Street, Newark, NG24 1BT  
23 Warren Avenue, Edwinstowe, Notts NG21 6RS*

In the example above, the Councillor lives in the first property in Newark and rents out the second in Edwinstowe.

42 Belle Vue Lane, Blidworth, NG21 0RD

5. Address or other description of any land in the Council's area for which I and/or my spouse or civil partner has a licence (alone or jointly with others) to occupy for a month or longer.

**Example:**

*Newark Beacon Innovation Centre*

In the example above, this was a one month temporary licence to enable refurbishment of main business premises.

Click or tap here to enter text.

6. Address or other description of any land where the landlord is the Council and in which the tenant is a body in which I and/or my spouse or civil partner has a beneficial interest.

**Example:**

*Newark Beacon Innovation Centre*

In the example above, this is a five year lease of an office space of main business premises.

Click or tap here to enter text.

7. Details of any securities that you or your partner hold which are worth over £25,000 or 100<sup>th</sup> of the total issued share capital in any body that has a place of business or land in the Council's area

**Example:**

*Shares in Vodaphone*

In the example above, the Councillor has over £25,000 value in shares in Vodaphone.

*Explanatory Notes*

*For some organisations their sole place of business is in Newark & Sherwood District, but this could also include organisations that have branches, offices or factories in Newark & Sherwood District – for example high street chains and banks.*

*If the issued share capital is £200,000 and you own £3,000 of shares you own more than 100th. You might have shares other than ordinary shares – if so you need to check if you own more than 100th of that class of share.*

Click or tap here to enter text.

Click or tap here to enter text.

8. Details of any Other Registerable Interests that you have (you do **not** need to record your partner's Other Registerable Interests):
- (a) any unpaid directorships;
  - (b) any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by Newark & Sherwood District Council;
  - (c) any body of which you are member or in a position of general control or management that is:
    - (i) exercising functions of a public nature ;
    - (ii) directed to charitable purposes; or
    - (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union).

**Example:**

Elected Member of Nottinghamshire County Council  
Newark & Sherwood District Council appointed Director on Active4Today  
Elected Member of Balderton Parish Council  
Chairman of the Newark Branch of Mencap  
Parent Governor at Magnus School

In these examples above, there are Council appointed memberships, and positions which are separate to Newark & Sherwood District Council business.

Trustee Blidworth Miners Welfare

**Date:** 19/05/2023

**Name:** Edward Litchfield

**Please send the completed form to Democratic Services.**

The Monitoring Officer is responsible for establishing and maintaining the Council's Register of Interests. You may contact the Monitoring Officer if you have any questions concerning the Council's register.

**A member must within 28 days of becoming aware of any new Registerable Interest or change to any Registerable Interest specified above, register details of that new interest or change by providing written notification to the Council's Monitoring Officer.**

## UK General Data Protection Regulation (GDPR) Privacy Notice

All members have a legal duty under the Localism Act 2011 to register pecuniary interests in a register maintained by the Monitoring Officer. Currently those regulations are The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

The personal information you provide within this register of interests declaration form will be held securely by Newark and Sherwood District Council in accordance with this required purpose.

The legal basis for processing this information is Article 6 (1)(3) the processing is necessary for compliance with any legal obligation, and Article 6(1)(5) the processing is necessary for the performance of a task carried out in the exercise of official authority vested in the Controller.

As is required by the legislation, copies of these forms will be made available for public inspection and made publically available on our webpages.

Your personal data will be kept in accordance with the Council's retention policy and schedule. Registration of interests forms will be retained for a period of 4 years from the date Members are no longer in Office.

Where you consider that disclosure of the details of an interest could lead you, or a person connected to you, or a person connected with you, being subject to violence or intimidation, and the Monitoring Officer agrees, any published version of the register will exclude details of the interest but may state that you have an interest, the details of which are withheld.

For further details about how your information may be used or about your rights under this legislation and any subsequent data protection legislation please read our full privacy notice on our website:

[Privacy Notice | Newark & Sherwood District Council \(newark-sherwooddc.gov.uk\)](https://www.newark-sherwooddc.gov.uk/privacy-notice),

or contact the Council's Information Governance Officer on 01636 655216 or via email on [privacy@newark-sherwooddc.gov.uk](mailto:privacy@newark-sherwooddc.gov.uk)